

#### **Privacy Statement**

Privacy is important. For you and for us. That is why we do everything we can to treat the personal information that you provide us with, confidentially and in accordance with the General Data Protection Regulation (GDPR).

We need your data to make things go smoothly when you contact us for one of our activities, webinars, video series, etc. or when you follow a training or go through a coaching trajectory.

We do not collect or use information for purposes other than those described in this Privacy Statement unless we have obtained your explicit consent in advance. This permission may be apparent from the fact that you ask us a question by e-mail or otherwise. Only after you have given your explicit consent, will we use your email address, name and possibly your phone number to send you newsletters and updates containing our free but valuable information and inspiration.

In this Privacy Statement we share how we use data or information that you share with us. This Privacy Statement applies to the use of the following information you share with us:

- online: when you visit one of the &Connect websites.
- offline: if you share information with us, for example if you give us your e-mail address or telephone number at a meeting because you want to receive our newsletter or information or if you buy a service or product offline.

By visiting our websites, you agree to this Privacy Statement and the Terms of Use, Disclaimer and Cookie Policy that apply to our websites. Even if you share offline data with us, you agree to this Privacy Statement.

We store your personal information in a secure database. On all our websites, the information you share with us is sent to us via a secure connection (SSL). We do not pass on your information to third parties for commercial purposes and we do not share your information in any way with third parties outside of the parties described in this Privacy Statement.



## The information we collect: personal data that you actively provide to us

If you sign up to receive the latest blogs, podcasts and videos through our newsletter or other information, participate in one of our surveys, or sign up for an eBook or other form of free inspiration, we will ask for your details such as your first name, email address and phone number.

We do not collect personal information when you visit the website unless you have voluntarily shared it with us yourself, for example by filling in a form to receive newsletters and / or information.

When you purchase a service or product, in addition to your first name, last name and e-mail address, we will also ask for your street address and telephone number. If your company is located outside the Netherlands, we will ask for your VAT number so that we can transfer the VAT. We ask for your street address to be able to prepare your invoice properly and to send physical products. We ask for your telephone number to be able to speak to you personally for support regarding the delivery of the service or product or to schedule appointments for the delivery of the training courses, programs or services.

The invoices that you receive from us are made by us personally and sent via a secure internet connection.

#### How we use your information

- We use e-mail or Whatsapp to deliver the services you have purchased, such as recording the agreements made, additional information for meetings, the invoice and follow-up appointments.
- We will e-mail you or use Whatsapp (if you have not purchased a product or service) only if you have explicitly given permission for this, our newsletter with the latest information, blogs, podcasts and videos.
- We may also e-mail you to ask for your feedback.
- We will e-mail you or use Whatsapp to inform you about our services and propositions if we think you can find them interesting.
- We also use your information to allow employees or parties to whom we outsource work (such as technical support, marketing support, customer service) to contact you is necessary. These parties are of course obliged to treat your data confidentially.



## See and modify the information you have shared

We process your data for as long as you are on our mailing list and you have not unsubscribed. You can have the data that you have provided us amended at any time by sending an email to <u>info@andconnect.nl</u>.

You can easily unsubscribe from all or part of the communication by sending an email to <u>info@andconnect.nl</u>. As soon as you have unsubscribed, we will completely delete your data within 6 months. You cannot unsubscribe from communications and emails that are required to complete your purchase process, otherwise we will not be able to deliver (part of) the services and products to you and we are happy to keep what the promise!

You have the right to object to the processing of your personal data. You also have the right to withdraw the permission to process your data that you have given us. If you wish, send an email to <u>info@andconnect.nl</u>. Finally, we would like to point out that you have the right to file a complaint about the processing with the Dutch Data Protection Authority.

# Beware of information you share openly including on our websites or social media

We think your privacy is important. There are places where we cannot influence the protection of your privacy in any way and therefore would like to point out that you are aware of this. Be aware that any information that you voluntarily make publicly available to third parties – such as comments on our blogs or on our social media – may be heard, read and collected by others outside of us. We're not liable or responsible for any improper use of this information by third parties.

## Changes to this privacy statement

Any changes to our websites can lead to changes to this Privacy Statement. We therefore advise you to read this Privacy Statement regularly.

## Questions about the privacy statement

We will keep this Privacy Statement up to date with the developments in Privacy legislation. Do you have any questions? Send an e-mail to <u>info@andconnect.nl</u> and put "privacy statement" in the subject line of your e-mail.

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